

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting August 15, 2024 - 10:00 a.m.

**Call to Order:** Secretary Mike Roberts called the meeting to order at 10:04 a.m. Members present; Dan DeHaven and Ricky Keller. Members absent: Jerry Preston. **District Employees:** Ellie Davis and Ethan Morton. **Visitors:** James Teel.

### Approval of Minutes:

- a. Approval of Joint Meeting of 6/20/2024 motioned by Dan, seconded by Ricky, all in favor.
- b. Approval of Special Meeting of 7/8/2024 motioned by Dan, seconded by Ricky, all in favor.
- c. Approval of Regular Meeting of 7/18/2024 motioned by Dan, seconded by Ricky, all in favor.

### Approval of Bills:

- a. Approval to pay the bills for July 2024 motioned by Dan, seconded by Ricky, all in favor.

### Accounting Reports:

- a. Approval of Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- We have been having issues with the new blower overloading after operating for 12 to 15 hours. Tom from Triplepoint is assisting to get it resolved. He is ordering some specialty steel pipe to replace the warped section of the header for the blower, Triplepoint is covering the cost.
- Zach and Alionso are  $\frac{3}{4}$  of the way done on vacuum system maintenance.
- Later this week the weeds will be sprayed on the west field at Section 25, soon after that Luke will fertilize the field.
- Ethan will be attending the OAWU Conference held in Seaside OR from August 19<sup>th</sup>-23<sup>rd</sup>.

### New Business:

- a. New Board Member – James Teel attended the meeting with interest in the open position. James is a retired business consultant who is familiar with computer programming, web hosting and software. Dan made a motion to swear in James for the vacant position #1 with a term ending 6/30/2025. Ricky seconded the motion, the motion passed unanimously.
- b. SDAO Board Member Training – SDAO will have board member training in Bend on September 24<sup>th</sup> if anyone would like to attend. James and Ricky will attend the training.
- a. SDAO Best Practices Program – The district can receive up to 10% credit on its property/casualty insurance renewal through the Best Practices Program. There are 5 credit opportunities for this year's program. Most items have been completed. All board members will need to complete Public Meeting Training (online) through Vector Solutions. Ellie will set up the training and logins for the board members. Deadline is November 1, 2024.
- c. Accessory Dwelling Units (ADU's) – In recent meetings ADU's were discussed, as well as the district's concerns with increasing sanitary fixtures. Mike suggested drafting a letter to submit to Deschutes County Community Development, requesting they notify the district, and be allowed to view floor plans for any proposed development. Mike will draft the letter.

**Correspondence:** None

**Future Agenda Suggestions:** None.

**Public Comments:** None.

**Adjourn:** Secretary Mike Roberts adjourned the meeting at 10:39 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday September 19, 2024, at the District Office.

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Secretary

\_\_\_\_\_  
Date

DRAFT