

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting November 21, 2024 - 9:00 a.m.

Call to Order: Chairman Jerry Preston called the meeting to order at 9:02 a.m. Members present; Ricky Keller, Mike Roberts, Dan DeHaven and James Teel. Members absent: None. **District Employees:** Ellie Davis and Ethan Morton. **Visitors:** None.

Approval of Minutes:

- a. Approval of Regular Meeting of 10/17/2024 motioned by Mike, seconded by Ricky, all in favor.

Approval of Bills:

- a. Approval to pay the bills for October 2024 motioned by Mike, seconded by James, all in favor.

Accounting Reports:

- a. Approval of Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Irrigation is now off for the season and Section 25 has been winterized.
- Our welding fabricator, Travis, has made the mounts for our new grinders. They will bolt onto the existing concrete pads that are in place. He will also be installing a gate for us tomorrow. The pontoon boat is now complete.
- Short term rental properties on the pressure system had the power turned off to the pit.
- We are keeping track of trailers and repeat flooded pits. Likely follow up with the attorney to proceed on moving forward with repeat call outs and frequent flooded pits.

Old Business:

- a. Accessory Dwelling Units (ADU's) – The district received a response from Deschutes County regarding the letter that was mailed out. They are unable to provide electronic notifications. However, they did provide a link for the district to be able to monitor permits on our own.

New Business:

- a. Past Due to County Buyout – The district received a letter from the Deschutes County Tax Office that they authorized the advance of current year property tax levies of \$30,097.00. This is calculated at 97% of the levied amount and the county withholds 3% and the balance will be deposited into the LGIP account upon receipt.
- b. Consultant Contract Jerry Preston - Mike sent over a draft contract for Ellie and Jerry to review to be sure it meets the district's needs. Both parties agreed and signed. Jerry started on the 1st of November and so far, things are working well, and the employees are working hard.
- c. COLA (Cost of Living Adjustment) – The Board discussed the COLA for employees. Motion made by Dan, seconded by Ricky to do the cost-of-living increase of 3.5% for 2025, all in favor.
- d. Thanksgiving Employee Appreciation – Motion made by Ricky, seconded by Dan to give each of the employee's \$150.00 for Thanksgiving this year in the form of a gift card, all in favor.
- e. Employee Appreciation – Motion made by Ricky, seconded by Dan to give each employee a holiday bonus of a \$350.00 gift card, all in favor.

Correspondence: None

Future Agenda Suggestions: RV Dumping into Cleanouts

Public Comments: None

Adjourn: Chairman Jerry Preston adjourned the meeting at 9:45 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday December 19, 2024, at the District Office.

Jerry Preston
Board Chairman

12/31/2024
Date