

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting October 17, 2024 - 10:00 a.m.

Call to Order: Chairman Jerry Preston (via telephone) called the meeting to order at 10:04 a.m. Members present; Ricky Keller, Mike Roberts, Dan DeHaven and James Teel. Members absent: None. **District Employees:** Ellie Davis and Ethan Morton. **Visitors:** None.

Approval of Minutes:

- a. Approval of Regular Meeting of 9/19/2024 motioned by Jerry, seconded by Ricky, all in favor.

Approval of Bills:

- a. Approval to pay the bills for September 2024 motioned by Mike, seconded by Ricky, all in favor.

Accounting Reports:

- a. Approval of Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- The pontoon boat is built, and we have a fabricator working on modifications and installing the cranes so we can clean the aerators.
- As of October 31st, we will be finished irrigating for the season. Vehicles are ready for winter. After the irrigation season we will winterize Section 25.

Old Business:

- a. Accessory Dwelling Units (ADU's) – The Board discussed the letter Mike drafted, requesting Deschutes County Community Development to notify the district and be allowed to view floor plans for any proposed development. Mike made a motion to send the letter to Deschutes County, and Ellie will discuss with our attorney options moving forward with customers adding in extra living space. Ricky seconded the motion, the motion carried unanimously.

New Business:

- a. Board Signing Authority - Mike made a motion to remove Jeff Okamoto from the First Interstate Bank General Operating Checking and Expansion Reserve Savings account and replace with James Teel. James will also have check signing authority. Ricky seconded the motion, the motion carried unanimously. Mike made a motion to remove Jeff Okamoto from the Local Government Investment Pool account and add Michael Roberts. Ricky seconded the motion, the motion carried unanimously.
- b. District Equipment – In order to install the grinders, some alternations need to take place first. The salesman who sold us the units will be out the first part of November. Triplepoint believes ragging of the aerators is probably the issue we are having with the 2nd blower unit shutting off. The pontoon boat needs to get completed so we can service the aerators. 2 cranes were purchased for lifting the aerators. Installing two motors on the boat will be done, and likely with a foot-controlled pedal style.
- c. Joint Meeting OWW2 POA and WWID – The next joint meeting will be in November 2024. The Board decided they will move their regular meeting in November to 9:00 a.m. and the joint meeting will take place at 10:00 a.m.

Executive Session – The Board went into executive session at 10:53 a.m. under ORS 192.660(2)(i) to review or evaluate the employment related performance. The Board returned from executive session at 11:32 a.m. Michael made a motion that the OWW Unit 2 Sanitary District hire Jerry Preston as a contract supervisor at a rate of \$1,500.00 a month to mentor employees, and continue to as Board Chairman, until the district Board deems otherwise. James seconded the motion, the motion carried unanimously. Jerry will start in November and Ellie Davis will continue her position as District Manager.

Correspondence: None

Future Agenda Suggestions: None

Public Comments: None

Adjourn: Chairman Jerry Preston made a motion to adjourn the meeting at 11:43 a.m. James seconded the motion, the motion carried unanimously. Time and place of the next meeting is at 10:00 a.m. on Thursday November 21, 2024, at the District Office.

Mike Roberts
Secretary

11/21/2024
Date