

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting November 21, 2024 - 9:00 a.m.

**Call to Order:** Chairman Jerry Preston called the meeting to order at 9:02 a.m. Members present; Ricky Keller, Mike Roberts, Dan DeHaven and James Teel. Members absent: None. **District Employees:** Ellie Davis and Ethan Morton. **Visitors:** None.

### Approval of Minutes:

- a. Approval of Regular Meeting of 10/17/2024 motioned by Mike, seconded by Ricky, all in favor.

### Approval of Bills:

- a. Approval to pay the bills for October 2024 motioned by Mike, seconded by James, all in favor.

### Accounting Reports:

- a. Approval of Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- Irrigation is now off for the season and Section 25 has been winterized.
- Our welding fabricator, Travis, has made the mounts for our new grinders. They will bolt onto the existing concrete pads that are in place. He will also be installing a gate for us tomorrow. The pontoon boat is now complete.
- Short term rental properties on the pressure system had the power turned off to the pit.
- We are keeping track of trailers and repeat flooded pits. Likely follow up with the attorney to proceed on moving forward with repeat call outs and frequent flooded pits.

### Old Business:

- a. Accessory Dwelling Units (ADU's) – The district received a response from Deschutes County regarding the letter that was mailed out. They are unable to provide electronic notifications. However, they did provide a link for the district to be able to monitor permits on our own.

### New Business:

- a. Past Due to County Buyout – The district received a letter from the Deschutes County Tax Office that they authorized the advance of current year property tax levies of \$30,097.00. This is calculated at 97% of the levied amount and the county withholds 3% and the balance will be deposited into the LGIP account upon receipt.
- b. Consultant Contract Jerry Preston - Mike sent over a draft contract for Ellie and Jerry to review to be sure it meets the district's needs. Both parties agreed and signed. Jerry started on the 1<sup>st</sup> of November and so far, things are working well, and the employees are working hard.
- c. COLA (Cost of Living Adjustment) – The Board discussed the COLA for employees. Motion made by Dan, seconded by Ricky to do the cost-of-living increase of 3.5% for 2025, all in favor.
- d. Thanksgiving Employee Appreciation – Motion made by Ricky, seconded by Dan to give each of the employee's \$150.00 for Thanksgiving this year in the form of a gift card, all in favor.
- e. Employee Appreciation – Motion made by Ricky, seconded by Dan to give each employee a holiday bonus of a \$350.00 gift card, all in favor.

**Correspondence:** None

**Future Agenda Suggestions:** RV Dumping into Cleanouts

**Public Comments:** None

**Adjourn:** Chairman Jerry Preston adjourned the meeting at 9:45 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday December 19, 2024, at the District Office.

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Secretary

\_\_\_\_\_  
Date

