

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Regular Board Meeting Minutes January 16, 2025 - 10:00 a.m.

**Call to Order:** District Manager Ellie Davis called the meeting to order at 10:01 a.m. Members present; Ricky Keller, Dan DeHaven and James Teel. Members absent: Jerry Preston & Michael Roberts.  
**District Employees:** Ellie Davis and Ethan Morton. **Visitors:** None.

### Approval of Minutes:

- a. Approval of Special Meeting of 11/21/2024 motioned by James, seconded by Ricky, all in favor.
- b. Approval of Regular Meeting of 12/19/2024 motioned by Ricky, seconded by James, all in favor.

### Approval of Bills:

- a. Approval to pay the bills for December 2024 motioned by James, seconded by Ricky, all in favor.

### Accounting Reports:

- a. Approval of Profit & Loss and Balance Sheet motioned by James, seconded by Ricky, all in favor.

### Operator Report:

- We are expecting to get the remaining grinders installed this week and maintenance on the gravity side is complete. Travis, our fabricator, is currently building a trailer for the pontoon boat and if weather holds out we will be doing aerator maintenance.
- We also would like to purchase a new lift station pump, the price being \$6,695.00 and would like to see about getting one rebuilt, price to be determined. Motion made by Dan, seconded by Ricky to purchase the new lift station pump, all in favor.

**Old Business:** None

### New Business:

- a. Board Member Resignation – Ellie received an email from Michael Roberts on December 28, 2024 informing that he was resigning his position on the board effective immediately. His wife's employer has decided to recall her back to the office. They have decided to move to Redmond to save her driving time and not have to worry about winter weather. The open position will be placed on the website.
- b. Special District Election May 20, 2025 – This election is where Special Districts elect Board Members. Terms to expire this year are; Position#1 James Teel, Position#2 Ricky Keller and Position#4 Michael Roberts. The filing period begins February 8<sup>th</sup> 2025 and ends March 20, 2025 at 5:00 p.m.
- c. Budget Officer – Motion made by Dan, seconded by Ricky to appoint Ellie Davis and Ethan Morton as Budget Officers for the upcoming 2025 – 2026 budget year.
- d. Budget Committee – Letters will be mailed to last year's budget committee members asking if they would be interested in participating again this year. There are currently positions available and information will be posted on the website.

**Correspondence:** None

**Future Agenda Suggestions:** None

**Public Comments:** None

**Adjourn:** Motion made by Dan, seconded by Ricky to adjourn the meeting at 11:05 a.m.

Chairman \_\_\_\_\_

Date \_\_\_\_\_

DRAFT